

MISSION STATEMENT

It is the mission of Ephesus Junior Academy to provide quality Seventh-day Adventist Christian education that emphasizes academic excellence; promotes harmonious development of mind, body, and spirit; nurture Christ-like characters and prepare children for this life and the life to come.

VISION STATEMENT

Ephesus Junior Academy of Seventh-day Adventist (EJA) is committed to help build Christ-like characteristics in our youth and to help them seek high ideals, exceptional values and healthy attitudes. The aim of EJA is to allow others to see and know that Christian atmosphere and a Christian way of life make a difference in the world.



SPIRITUAL FOUNDATION

Students are encouraged to place their emphasis on having high morals and principles, as they are being prepared for citizenship now and in the world to come.

As EJA EAGLES we strive to soar as EAGLES. Isaiah 40:31- *“BUT THEY THAT WAIT UPON THE LORD SHALL RENEW THEIR STRENGTH; THEY SHALL MOUNT UP WITH WINGS AS EAGLES; THEY SHALL RUN, AND NOT BE WEARY; AND THEY SHALL WALK, AND NOT FAINT.”*

GENERAL STATEMENT OF PHILOSOPHY OF SEVENTH-DAY ADVENTISTS

The purpose of the Seventh-day Adventist (SDA) system is to offer quality education to the children and youth of the church in the context of the principles of education found in the Bible and the Spirit of Prophecy. Also, its purpose is to preserve

and transmit the cultural and doctrinal heritage of the Seventh-day Adventist Church. This will be done in such a way as to bring about a personal commitment to the gospel commission as believed and taught by the church.

STATEMENT OF PHILOSOPHY OF EPHESUS JUNIOR ACADEMY

It is our belief and philosophy that every child, regardless of race or creed, should be given the opportunity to acquire the best education that can be obtained, and we believe that it is found in our educational system.

We believe that our teachers are consecrated, dedicated, educated and obligated to present the living Christ and that our curriculum and spiritual activities and textbooks all add to the learning process.

We believe that this school will make a difference and that academic excellence under the guidance and inspiration of the Holy Spirit can be achieved with the cooperation of the parents and the community.

“Remember now thy Creator in the days of thy youth, while the evil days come not, nor the years draw nigh, when thou shalt say, I have no pleasure in them.” Eccl. 12:1

OBJECTIVES OF EPHESUS JUNIOR ACADEMY

We believe that Christian education is a cooperative venture shared by the home, the school, and the church. Together, we endeavor that our students:

- a. Aspire to know God and develop a Christian philosophy of living.
- b. Surround themselves with Christian influence in the classroom, at study and at play.
- c. Learn respect and appreciation for others.
- d. Develop cultural training and foster an appreciation for good books, good music, and good manners.

- e. Recognize the importance of education with emphasis on high academic achievement.
- f. Develop values and attitudes that result in the improvement of the student and his/her community.
- g. Recognize their potentials and strive to fulfill them.



FINANCIAL INFORMATION

Ephesus Junior Academy (EJA) is a non-profit organization. The Southeastern Conference of SDA, Ephesus SDA Church and the Breath of Life SDA church give financial support to EJA on a regular basis. This is taken into consideration in tuition charges.



REGISTRATION:

A registration fee of \$450.00 is required. This fee covers students' insurance, rental of books, physical education, (YMCA), standardized testing, library and computer fees. Any student registering on or after September 1st will be charged a late registration fee of \$20.00.

The registration fee, previous fees, late fees, if any, and the first month's tuition are due at time of registration. If registration fee is not paid in full by December 15, 2012, your child will be terminated from YMCA program.

TUITION:

Tuition amounts vary according to grade level. (See following page)

Tuition is due the first of each month. Tuition paid after the tenth (10th) shall be subject to a \$20.00 late fee. Tuition and fees not paid by the 25th of the same month shall result in the automatic suspension of the student(s) until said charges are paid in full.

EPHESUS JUNIOR ACADEMY

TUITION SCHEDULE

<i>GRADE</i>	<i>YEARLY TUITION</i>	<i>MONTHLY PAYMENT</i>	<i>TOTAL TUITION*</i>
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KINDERGARTEN	\$3,000	\$300	\$3,225
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GRADES 1 - 6			
Constituent SDA	\$2,600	\$260	\$3,050
Non-Constituent SDA	\$2,700	\$270	\$3,150
Non SDA	\$3,325	\$325	\$3,775

GRADES 7 - 8			
Constituent SDA	\$2,700	\$270	\$3,150
Non-Constituent SDA	\$2,800	\$280	\$3,250
Non SDA	\$3,350	\$335	\$3,800

*Total tuition does include registration fee.

REGISTRATION

KINDERGARTEN	\$225.00 (Includes Consumables)
GRADES 1 -8	\$450.00 (Books & YMCA Included)

NOTE: A pre-registration fee of \$100 will be required of those who register before August 3, 2012. The balance of \$350 will be due at registration. All-pre-registered students will receive a ten-percent discount on August tuition.

TUITION DISCOUNTS

5% Discount if paid in full before first day of school
2.5% Discount with full tuition paid in two semester payments due the

beginning of each semester
5% Discount for first sibling
10% Discount for third or more siblings

I understand and agree with the above tuition and registration charges.

Print Parent's Name _____

Parent's Signature _____ Date Signed _____

BOOKS

All textbooks are rented to each student for the school year. If a book is marred, a fee will be charged to the student's account. If a book is lost, the student will be charges the cost of the book. All workbooks belong to the student, but all textbooks must be returned at the end of the school year. Please encourage your child to take care of his/her books.

TUITION PAYMENT PLANS:

Tuition may be paid once a year in advance, twice a year in advance, or monthly in advance.

PLAN A:

MONTHLY IN ADVANCE

Tuition is to be paid in advance on a monthly basis. The first payment is due during registration in August or the first day the child enters school. The second is due September 1st and no later that

September 10th. Each subsequent payment is due the first of each month.

***PLAN B:**

SEMI-ANNUAL PLAN

Note: *2.5% discount

The first payment is due on the day of registration or the first day the child enters school. The final payment of half of the annual academic fee is due January 1st and no later than January 10th.

****PLAN C:**


ANNUAL PLAN

Note: **5% discount

The entire annual academic fee is due on the day of registration or on the first day the child enters school.

All accounts must be settled before a student may register for the next year, graduate, or receive a transcript of credits.

RETURNED CHECKS:

Payment by cash is always preferable. However, personal checks are acceptable. Any check returned by your bank shall automatically result in a \$20.00 handling charge (or the current bank charge, whichever is greater). This fee is ely by money order or cash. No personal checks

RETURN OF FEES:

Registration fees are NON-REFUNDABLE. Tuition is generally charged for any portion of the month the student attends school. However, in some cases, tuition may be refunded on a pro-rated basis. Registration fees are prorated up to 90 days and are non-refundable after 90 days. Example:

75%----up to 30 days

50%----31-60 days

25%----61-90 days

FINANCIAL ARRANGEMENTS – END OF SCHOOL YEAR

For the month of May, *ONLY* money orders, cashier's check, or cash will be accepted.

All accounts must be paid in full by the first week in May. Any unpaid account will be subject to the following:



- a. Denial of final examinations
- b. Final grades not recorded
- c. Promotion information withheld
- d. No transcript of credits issued to another school if transfer is desired
- e. Graduation denied.

ADMISSION & REGISTRATION

The privileges of Ephesus Junior Academy are not limited to young people of the Seventh-day Adventist faith. Students are admitted without regard to race, color, or national origin, provided they show the respect for the Word of God, maintain a reverent attitude during religious exercises, and obey the regulations of the school. Ephesus Junior Academy does not have the resources to handle young people with major behavioral or scholastic problems.

ENROLLMENT

All students must make formal application. Applications are subject to admissions approval. Adherence to all the operating policies of Ephesus Junior Academy is required. Current medical records must

be on file at Ephesus Junior Academy at the time of registration. To enroll in kindergarten, the child must have celebrated his/her 5th birthday by September 1st. To enroll in the first grade, the child must have celebrated his/her 6th birthday by September 1st. Proof of age is required. Placement is subject to verification of Birth Certificate and/or Entrance Exam.

Any student enrolling or transferring more than 10 days late in subsequent marking periods may receive an "I" (Incomplete) until verification of grades.

CURRICULUM

Instructional strategies and pupils' activities for grades 1-8 are designed to help students discover:

The capacity to Love as God Loves Us.....

The capacity to Learn as God Teaches Us...

The capacity to Think as God Wills Us.....

The capacity to Live as God Leads Us.....



These strategies and activities are implemented through courses in Bible, Reading, Math, English, Social Studies, Science, Physical Education, Music, Art, Writing, Spelling, and Computer Science.

All textbooks and curriculum guides are adopted by the Dept. of Education of the Southern Union of Seventh-day Adventists.

ACADEMIC POLICIES

REPORT CARDS

Student report cards will be issued to parents every nine weeks according to the scheduled periods on the school calendar. Parent/Teacher conferences are scheduled to discuss student's progress and for parents to receive report cards. Report cards will not be issued if student accounts are not paid in full.



REQUIREMENTS FOR PROMOTION

Students should maintain a 2.0 average in grades 1-8 to receive an academic promotion to the next grade. Parents will be informed well in advance if their child is failing.

2.0 AVERAGE

GRADING SYSTEM

Marking Codes

GRADE K

Class Grades:

- I Achieves objectives and performs skills INDEPENDENTLY
- M Missing
- NT NEEDS more TIME to develop
- P PROGRESSING toward achieving objectives and skills
- X Exempt

Skill Grades

- ~ Need for improvement
- N Not evaluated at this time

☐ A blank box indicates acceptable progress

GRADES 1-8

Class Grades:	Percentage	Numerical
A Excellent	90-100	4.0
A- Excellent	90-100	4.0
B Above Average	80-89	
B- Above Average	80-89	3.0
B+ Above Average	80-89	3.0
C Satisfactory	70-79	2.0
C- Satisfactory	70-79	2.0
C+ Satisfactory	70-79	2.0
D Below Average	60-69	1.0
D- Below Average	60-69	1.0
D+ Below Average	60-69	1.0
F Unsatisfactory	0-59	No Points
I Incomplete		



To remain in school, students must maintain a “D” average.

A nine-week grade of “I” must be removed within the following nine weeks. Semester grades of “I” must be removed within the following semester. If the work is not completed within these limits the “I” becomes a grade of “F.”

The Principal’s List:



The student must have all "A's".

The Honor Roll:

Students who have an "A/B" average at the end of the grading period, without failure or incomplete, shall be eligible.

Graduation with Honors:

Students who graduate with an "A/B" average for the 7th and 8th grades will graduate with honors



Graduation with Special Honors:

Students who achieve all "A's" for the 7th and 8th grades will graduate with special honors.

These honors and special honors shall replace the traditional Valedictorian and Salutatorian so that more than one student can receive highest honors.

Citizenship: Students who receive an unsatisfactory grade in this area may be suspended from class activities, school functions, and from holding office until the next grading period ends. If a student is already holding an office when this occurs, that student may be disqualified. Citizenship is based on the following attributes:

Uniforms: Observation of rules and regulations – this includes dress code, honesty, punctuality, obedience, non-profane language

Conduct: This includes attentiveness, cooperation, courtesy, politeness, reverence, attitude, etc.

Responsibility: Includes industry, dependability, etc. To remain in school, students must maintain at least an average citizenship grade. An unsatisfactory grade represents a probationary basis. Students may be maintained at this level for the same periods required to remove an "incomplete."

TRANSCRIPTS & CREDIT RECEIVED

All students transferring in must present a transcript or report card or its equivalent upon entering the school for the first time. An official transcript must be obtained from former school. Students desiring a transfer of credits earned under private tutorship or by correspondence should make arrangements in advance with the principal to avoid misunderstanding and possible loss of credits.

TRANSCRIPTS & CREDIT SENT

Transcripts for students in grades 1-8 will be sent upon request from the school office, provided all accounts are settled. Parents desiring to withdraw their children from the school must complete a withdrawal form. Forms are located in the secretary's office.

ATTENDANCE/ABSENCE /TARDY POLICY

The law requires a minimum of 180 school days. Any student that is absent because of illness or emergency must bring in an excuse the day of return to school. The student must have a written note from his parent or physician for an absence to be excused upon the day of his/her return.

ARRIVAL & DEPARTURE SCHEDULE

The school day begins at 8:00 a.m. for all students and ends at 3:00 p.m., Monday – Thursday. Friday’s dismissal is 2:00 p.m. Any student who arrives at school after 8:00 a.m. must be signed in at the office by a parent/guardian to receive a pass to enter class. Students are encouraged to arrive on time to school.

For security and insurance purposes, students should not arrive at the school earlier than 7:30 a.m. Adult supervision is available from 7:30 a.m. until 3:30 p.m. Monday – Thursday and until 2:30 p.m. on Friday. If your child is not picked up by this time, he/she will be sent to after school care and a fee will be charged. **Students are not allowed to be on campus without adult supervision. Please help us minimize insurance costs by adhering to this schedule.**

No student is allowed to leave the premises during school hours without permission from the school office.

DRESS CODE

(SCHOOL/PHYSICAL EDUCATION)

GENERAL

While recognizing changing trends from year to year, a Christian student should still endeavor to wear modest and appropriate clothing in harmony with Christian principles. Tightly fitted, low-necked, sheer or other immodest apparel should not be worn. Instead, simplicity, appropriateness, modesty and healthfulness are our standards.

1. Shoes shall be **BLACK** and closed at the toe and heel. Girls may not wear heeled shoes above one inch. Shoes shall be laced, tied or buckled at all time. **Platform shoes** are not to be worn on a normal school day.
2. Socks **MUST** be worn. All students shall wear **NAVY BLUE or WHITE SOCKS**.
3. Hair – Students must maintain their hair in a neat, clean and reasonable fashion. Any student whose hair is considered unacceptable will be given a written notice by the principal and requested to correct the problem before returning to school. Young men should have a low haircut and no braids.

4. Make-up – students shall not wear make-up, i.e., mascara, eyeliner, eye shadow, rouge, lipstick, colored lip gloss, nail polish (finger and toes), false lashes or false nails to school, or any related or sponsored function.

5. Jewelry - students should not wear jewelry to school, school related or school functions. Jewelry is here defined as rings, bracelets, necklaces of any kind, earrings of any kind, nose rings and/or nose stones, headbands, ankle chains, etc.



6. Hats, Caps, Headscarves or other items, such as, curlers or sunglasses, will not be worn in the building unless prescribed by a doctor or principal/administrator grants permission.

7. Cell Phones, Telephones, Beepers, Radios, Walkman, IPODS, CD Players, DVD Players or any electrical devices are not allowed.

8. Non-compliance with any of the above is subject to suspension at the discretion of the principal/administrator.



**EACH STUDENT IS REQUIRED TO
WEAR THE SCHOOL UNIFORM**

MONDAY – THURSDAY

Every student ***MUST*** be in School Uniform Monday thru Thursday. Uniforms purchased only through RC UNIFORMS, St John's Square II Shopping Center, 11160 Beach Blvd, #126, Jax. FL. 32217, Phone: 904-646-0493 or www.rcuniforms.com



Dress-down day is a privilege to be earned. Students who earn this privilege will be notified by the teacher and/or principal. Failure to cooperate with the uniform code will result in the following:

- A. The student will wait in the library until parent/guardian can return with uniform or pick up the student.
- B. If parent/guardian cannot bring uniform, the student will not be allowed in class. He/she will spend the remainder of the day in the library.

C. The student will receive a 30-minute detention the following school day.

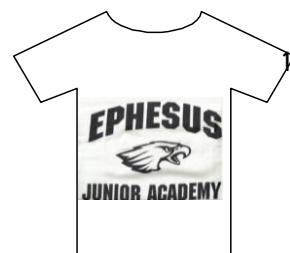
We believe the public image of the school is important and the way our students look is a contributing factor to our image.

FRIDAY ONLY

1. Polo Shirts/Blouses shall be red, white, blue or forest green with button down fronts. Sleeve length shall not be less than half arm length. (In accordance with current uniform company standards.) **Shirts and blouses must be worn inside pants and skirts.**
2. Skirts/Pants shall be KHAKI or NAVY. All skirts must reach below the knees while standing. Straight skirts and skirts which button down the front or rear are not acceptable. Skirts should be A-line or pleated. Pants should be loose fitting and worn with a belt.
3. Shorts can be worn as long as they are knee length. They shall be KHAKI or NAVY.

PHYSICAL EDUCATION DRESS CODE

All students are required to have the following uniform to wear during P.E. classes (Girls and Boys – Grades K-8).



WHITE EJA T-Shirts, BLUE P.E. Shorts
(No school uniform shirt or blouse)
Shirts can be purchased in the office.

2. Tennis shoes, extra white socks

Students will not be allowed to participate if proper uniforms are not worn!!!

VISITATION

CLASSROOM

ALL VISITORS OR PARENTS ENTERING THE BUILDING MUST FIRST REGISTER AT THE OFFICE. UNSCHEDULED CONFERENCES WITH TEACHERS DURING CLASS TIME CAN BE DISRUPTIVE AND ARE NOT ENCOURAGED.

Parents are welcomed to the school and are permitted to visit classrooms. The school officials want parents to attend the various activities in which your child participates, to observe only. This may be done after the first four weeks of school. The teachers and students will be acquainted and the school routine well established. Parents planning to visit classrooms must make prior arrangements through the principal's office.

ALL PERSONS MUST REPORT TO THE OFFICE FOR A PASS BEFORE APPROACHING ANY STUDENT OR TEACHER IN THE CLASSROOM. PASSES ARE ISSUED AT THE DISCRETION OF THE PRINCIPAL OR SAID DESIGNEE. ANY PARENT WISHING TO OBSERVE DURING THE SCHOOL DAY MUST OBTAIN A PASS FROM THE PRINCIPAL. TEACHERS MAY NOT ISSUE SUCH PASSES.

When you visit, find a chair in the room and observe. Postpone conversation until the children have been dismissed. During school hours the teacher's duty is to the student, but the teacher will be happy to talk with you at another time, by appointment.

OFFICE

Students must obtain a pass from his/her teacher before entering the Secretary's office.

PHONE CALLS



Phone calls to the **STUDENTS, FACULTY AND STAFF** during the school day are discouraged. Should such a call be necessary, a message will be taken and call returned at a more convenient time, if possible.

INSURANCE

Accident insurance will cover any mishaps to the students, but will not cover property loss. *All students are covered by insurance while on the school premises or when on school trips accompanied by school personnel. Insurance covers students from the time they leave home until they return, provided they travel directly to and from school. Students who make "side trips" to the store or elsewhere are not covered. Parents must take the responsibility for any accident that might occur on each occasion.

*Insurance will cover expenses not covered by primary insurance.

HOME AND SCHOOL ASSOCIATION

The Home and School association is comprised of parents, teachers and community leaders. Its main function is to weld a closer relationship between the home and the school for the development

of our children. The association promotes educational programs for the parents to insure an effective program in the home as well as the school.

The association provides an opportunity for brief parent and teacher conferences. Parents desiring to have a longer conference with the teacher should call the office for an appointment.

The Home and School serves as a fund raising agency for special projects in the school. It may sponsor programs, social functions, cultural functions and membership drives to raise funds. Profits from these efforts are usually transferred to the school treasury for designated projects.

In general, the Home and School promotes Christian education in the community.



STUDENT DIET

The diet of a student has an important influence on learning. Parents need to provide a balanced breakfast and nutritional lunch.

Lunches brought to school should hold to the Seventh-day Adventist health principles. The goal of these principles is to keep the body and the mind in the best health possible.

Studies have shown that certain types of food with high fat and cholesterol content, such as most meat and some dairy products, are harmful to the body. The Bible has also given specific counsel on avoiding unclean meats, such as pork, pork products, shellfish, etc. (see Lev.11). **Unclean foods are not to be brought to the school.**

Soft drinks, especially those containing caffeine, also have been shown to have an adverse effect on the body. They tend to cause hyperactivity and make concentration more difficult, and are not to be brought to the school.

The **Breakfast and Hot Lunch Program** is available. A nutritious breakfast and lunch are provided daily for kindergarten students. Other students may purchase breakfast for \$1.25 and lunch for \$2.50. Breakfast hours are 7:30 a.m. to 8:00 a.m. No breakfast will be served after this time. Lunch hours are 11 a.m. to 12 noon. If you choose for your children to bring a lunch to school, they should arrive to school with it. If special circumstances prevent this

and you need to bring lunch to the student, lunch should be taken to the office, not the classroom.

All lunches are to be eaten during designated lunch periods only.
(Some snacks may be available for purchase during lunchtime.)

PROGRAMS AND EXTRACURRICULAR ACTIVITIES

The school conducts such programs as Home & School and Education Days. Students and parents are expected to attend.

MUSIC CLASS

- ❖ Chorus Band
- ❖ Chimes
- ❖ Bells
- ❖ Piano Students



Each child participating in the Music Program is obligated to attend all programs that have the chorus, chimes, or bells listed. This is calculated in their grade as performance and participation grades.

DISCIPLINE

STUDENT BEHAVIOR CODE

We believe that it is very important to influence and structure the conduct of each student.

It is our desire to encourage each student to develop self-discipline. The opportunity for intelligent self-discipline is encouraged under faculty supervision in a supportive environment where students can make sound decisions and assume responsibility.

EXPULSION

Whenever in the judgment of the principal/administrator and the School Board the student's connection with the school is no longer profitable to them, or their influence is detrimental to others, they may (after counseling with parents) be dismissed from school.

DISCIPLINARY PROCEDURES

IT IS THE RESPONSIBILITY OF EACH STUDENT TO FOLLOW THE RULES. If a student does not assume this responsibility, disciplinary action will be taken according to the levels listed below. The numbers (Regulations for Conduct) following each level indicates the probable entry level for a first-time violation. However,

the seriousness of the misbehavior may warrant entry at a higher level. We are very serious about providing a safe academic environment. The process described pertains to any others that the principal/administrator deems as not becoming to the overall image of the school and places any other child at risk.

LEVEL 1 A verbal warning, which will be documented by the teacher and placed in the student's school file. A copy of the action will be sent to the parents.

LEVEL 2 Talk with or to the parents.

LEVEL 3 A formal meeting conference will take place between the child's parents, teacher, and principal/administrator. Guidelines will be discussed to prevent the behavior from reoccurring. All information discussed will be agreed upon and documentation will be placed in the student's file.

LEVEL 4 At this point, the child will be automatically suspended for one day. Written documentation will be placed in the child's file and sent to the parent(s).

LEVEL 5 The child will be automatically suspended for three - five days. Written documentation will be placed in the child's file and sent to the parent(s).

LEVEL 6 Upon recommendation of the principal/ administrator, the child's name and behavior offenses will be brought before the School Board for immediate expulsion. The child will be automatically suspended until the School Board makes this determination.

- If weapons are brought to school, permanent dismissal/expulsion will result.
- Any assault on school personnel will result in automatic dismissal/expulsion.

REGULATIONS FOR CONDUCT

Ephesus Junior Academy is a Christian school that seeks to facilitate the development of Christian character. Students are to conduct themselves in a manner consistent with the philosophy of the school. Therefore, the following activities are prohibited:

1. Undermining the religious ideals of the school. (1, 2)



2. Wearing jewelry, such as earrings, bracelets, beads, necklaces, rings, chains, etc. (1, 2)
3. Using fingernail coloring, lipstick, rouge and eye make-up. (1, 2)
4. Possessing cards, dice, or gambling devices. (1, 2, 3)
5. Possessing or using an unlawful weapon such as KNIVES, GUNS, BLACKJACK, ETC. (3, 4, 5, 6)
6. Possessing or using drugs, alcoholic beverages, cigarettes, or tobacco in any form, etc. (3, 4, 5)
7. Stealing, lying and cheating on exams and class work. (2, 3)
8. Willfully damaging property that belongs to others. (1, 2, 3)
9. Using profane language (cursing, swearing) or engaging in conversation unbecoming to a Christian. (2, 3, 4)
10. Possessing or displaying obscene literature or pictures. (2, 3, 4)
11. Conducting oneself improperly with person of the opposite sex. (2, 3, 4)
12. Using personal radios, tape players, video games (hand held), CD players, or any such device on the school premises. (1, 2, 3)
13. Using school equipment without the permission of the teacher. (1, 2)
14. Fighting with another person. (2, 3, 4, 5)
15. Willfully damaging school property. (2, 3)

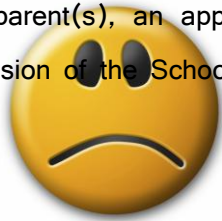
These rules and regulations are for the protection of the students and staff at the school. Any violation of these regulations places the student in a position for potential dismissal and suspension at the discretion of the principal.

SUSPENSION FROM SCHOOL

School statutes require any student under suspension to remain at home during school hours. The student may not participate in or attend any school-sponsored activity while under suspension.

GRIEVANCE PROCEDURES

In the event of a disputed punishment, the parent(s) and student may request a conference with the teacher and principal/administrator. If the matter in question is not resolved to the satisfaction of the parent(s), an appeal can be made to the School Board. The decision of the School Board shall be final and binding.



PARENT-TEACHER CONFERENCES

At the conclusion of each of the first and third grading periods, the teachers shall be available to confer with parents concerning the progress of the students, and to outline what shall be the thrust for the final grading period. At the middle of each quarter, the teacher shall send a progress report of the student's learning activities to the parent(s).

Every three weeks the teacher shall send to the parent(s) a progress report of the student's learning activities. The third of these shall be the parent-teacher conference.

If a parent wishes further conferences, it shall be the duty of the parent to arrange for them through the office of the principal.

PARENT-GUARDIAN COOPERATION

Parents and Guardians can cooperate by:



1. Giving to the faculty and staff their whole-hearted cooperation and support in upholding the standards of the school.
2. Cultivating a friendly acquaintance and rapport with the teachers.
3. Demonstrating at all times to your children the confidence you have in the faculty.
4. Discussing criticisms of the school program directly with officials rather than with your children.
5. Participating actively in the Home and School organization.
6. Ensuring that your children's attendance is regular and on time.

7. Meeting financial obligations on a timely basis.
8. Attending scheduled parent-teacher conferences and conferring with the teachers after class hours.
9. Remembering that children relate incidents from their point of view, and that they carry reports to school as well as from school. Both parents and teachers need to exercise charitable understanding concerning such incidents, recognizing that there is probably another side to every story.
10. Encouraging your children to bring home all notices from the school that are addressed to the attention of parents/guardians. Show interest in the message received. If you need further clarification, call principal or teacher.

FIELD TRIPS

To facilitate classroom learning, students are occasionally taken to such places as the public library, planetarium, etc. This is known as field trips. Any student participating in a field trip must present a signed release from his/her parent(s)/guardian granting permission for the student to take the trip.

All tuition balances must be paid in full in order to attend the end of the year field trip in May.



SCHOOL BUS REGULATIONS

For safety reasons, children must exhibit quiet, orderly behavior on the bus. The driver is the sole authority for behavior on the bus. Students who fail to submit to the discipline of the driver may be required to forfeit their right to bus service. Parents and students are asked to observe the following rules:

1. Bus service is offered for grades K-8. The bus fee per week for ALL students is \$25 one way and \$35 round trip. "A Charge of \$5 each way for occasional school bus riders."
2. The bus **CANNOT WAIT** for students who are not ready.
3. The driver has the right to assign seats.



2760 Edgewood Avenue
Jacksonville, FL 32209

Music Department

Students in the Performing Choir are required to perform **five** times during the school year. Performance counts as 30% of the Music grade.

- The **First** performance will be in October,
- The **Second** performance will be in November,
- The **Third** performance will be the Christmas Program,
- The **Fourth** required performance will be in the Spring,
- The **Fifth** required performance will be Graduation in May

The EJA Newsletter will keep you informed of each required performance.

I want my child(ren) to be in the Performing Choir. (Write your children's names on the blanks below and sign.)

_____	_____
<i>Print Student's Name</i>	<i>Print Student's Name</i>
_____	_____
<i>Print Student's Name</i>	<i>Print Student's Name</i>
_____	_____
<i>Print Student's Name</i>	<i>Print Student's Name</i>

Parent's Signature: _____

Date: _____

4. Keep the aisle clear of all loose items.
5. Do not tamper with the bus or its equipment.
6. No part of the body may be extended out of the bus.
7. Nothing may be thrown from the bus.
8. No eating or littering is allowed.
9. Always obey and cooperate with the driver.
10. In general, classroom conduct is expected on the bus.
11. Should a problem arise, parents will be notified. Repeated misconduct will result in forfeiture of service.
12. Written permission must be given by parent/guardian to the bus driver if there is to be a change in the pick-up or drop-off point.



WEATHER CLOSING

EPHESUS JUNIOR ACADEMY WILL BE CLOSED
WHENEVER JACKSONVILLE CITY SCHOOLS ARE CLOSED
DUE TO WEATHER CONDITIONS.

EPHESUS JUNIOR ACADEMY